

BASIC ALLOWANCE FOR SUBSISTENCE (BAS) ENTITLEMENT

Subject: In-Processing and Meal Entitlement for Exercises RSOI and UFL

Ref: (a) JFTR paragraph U4800

(b) Joint Publication 1-0 dtd 19NOV98. (Doctrine for Personnel Support to Joint Operations)

(c) Army Regulation 600-38 Chapter 4 paragraph 4-6.

1. The purpose of this sheet is to properly identify all personnel as to their meal entitlement for training exercises in accordance with references a, b and c. The information on this sheet will be used in all military dining facilities. Attach this sheet to your orders and present along with your orders to the dining facility to establish your meal entitlement. Ensure this sheet is turned in to your Finance and Accounting Office when filing your travel claim.

PRINT LEGIBLY THE FOLLOWING INFORMATION

RANK/NAME: _____

SSN: _____ Order Number: _____

Assigned Unit/Organization: _____

Telephone #: Area Code: (_____) Phone # _____ Branch of Service: _____

2. Please answer the following questions about your meal entitlements:

a. I am drawing a BAS entitlement or Per Diem. Yes / No

If your response to the above question is yes, you must sign DD Form 1544 (Cash Meal Payment Sheet) and pay for all meals consumed at Military Dining Facilities.

b. I have a DD Form 714 (Meal Card) issued by my unit. Yes / No

If your response to the above question is yes, you are required to show your meal card to the headcounter and sign DA Form 3032, Signature Headcount Sheet; NO reimbursement is required.

c. I was provided a DD Form 714 (Meal Card) over stamped Field. Yes / No

If your response to the above question is yes, you are required to show your meal card to the headcounter and sign DA Form 3032, (Signature Headcount Sheet) that is annotated with "DFAS Action" and you certify that your BAS for the exercise is / will be deducted by your Finance and Accounting Office from the start date through the end date of the exercise

If your response to the above question is NO, you will be required to sign DD Form 1544 (Cash Meal Payment Sheet) and pay for all meals consumed in Military Dining Facilities.

d. I am not sure of my exercise meal entitlement and will contact my unit for clarification. I understand that misappropriation of Government meals is punishable under UCMJ.

3. My signature below verifies that the information is true and correct to the best of my knowledge.

Signature: _____ Date: _____

Signature of Joint Reception Center and Stamp: _____