

ATTACHMENT

Subject: Minimum Qualification to be Eligible as FED Prequalified Construction Contractor

To: All Prospective Contractors

The following documents are required as a minimum to be eligible as a prequalified construction contractor at FED.

1. "Table of Contents"
2. Republic of Korea Government (ROKG) issued "Business License".
3. Certified Copy of "Court Registration".
4. "Licenses" issued by Republic of Korea Government for Civil Engineering and Building, Electrical and Fire Protection Engineer works. i.e. "License – Civil Engineering" etc.
5. External Audit Report with the following financial information.
 - a. "External Audit Reports for most recent 2 years"
 - b. Current interim financial statements (no more than 6 months old)
 - c. "12-Month Cash Flow Projection" (From the date of your most current financial statements.)
 - d. "18-Month Sales forecast" (from the date of your most current financial statements.)
 - e. "Bank Line of Credit" information (each Bank Line of Credit should include the credit limit, current outstanding borrowed balance, and any restrictions on borrowing)
 - f. Any additional information that may help describes your company's financial condition.
6. "Map" showing Company Head Office location.
7. "Organization Chart" showing the proposed staff to be dedicated to FED projects.
8. "Evidence of Construction Performance" for 411th Contracting Support Brigade, Korea, other U.S. Government agencies and/or construction experience in U.S. standard built projects.
9. **ALL** documents must be submitted in English or accompanied by a notarized translation with certification that the translation is accurate.

The documents identified above should be consolidated into one PDF document with each category that was identified to be bookmarked. The document should be labeled in the following format "FY18 PQ Registration Contractor Company Name".

The construction experience with a U.S. Government agency must be satisfactorily performed on at least five projects of not less than \$50,000 each or one project over \$500,000 within the past five years.

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If an External Audit Report shows inadequate financial capability or any of the above mentioned documents are missing, your company will not be considered to be eligible as a prequalified construction contractor at FED. The submitted documents will not be returned.

If you have any questions in this matter, please contact Mr. Nicholas I. Johnston , at 0503-321-6095 or Ms. Kim, Tok-Kyong, PQ Coordinator, at 0503-321-6109.