



DEPARTMENT OF THE ARMY  
U.S. Army Corps of Engineers, Far East District  
UNIT #15546  
APO AP 96205-5546

August 7, 2017

Contracting Division

SUBJECT: FY18 Joint Prequalification (PQ) Panel Board Meeting for Prequalification of Far East District (FED) Construction Contractors

To all new applicants for FY18 FED PQ Registration

Gentlemen:

The Far East District (FED) is scheduling an annual Prequalification Screening Panel Board meeting in FY18 (November-December 2017 timeframe). In order to prepare for this meeting you are requested to submit the required documents to be eligible as a prequalified construction contractor at FED. (See attached)

All documents must be submitted in English or accompanied by a notarized translation with certification that the translation is accurate.

All documents must be submitted online via Safe Access File Exchange (SAFE) utilizing the following website <https://safe.amrdec.army.mil/SAFE/> <<https://safe.amrdec.army.mil/SAFE/>>. Instructions on the submission process can be found on the webpage. The recipients of the online submission will be Contracting Division at [pof-ct-proposals@usace.army.mil](mailto:pof-ct-proposals@usace.army.mil) and Mrs. Kim, Tok-Kyong at [Tok-Kyong.Kim@usace.army.mil](mailto:Tok-Kyong.Kim@usace.army.mil).

In order to complete the necessary review and analysis before the panel meeting, it is required that these documents be submitted by Wednesday, 6 September 2017.

For further information, please call Mr. Nicholas I. Johnston, at (02) 0503-321-6095, or Mrs. Kim, Tok-Kyong 0503-321-6109, e-mail addresses:

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